

## OUR STAFF:

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If you are interested in further information or discussing visits on the classroom modules please contact CBEC Eco Solutions.

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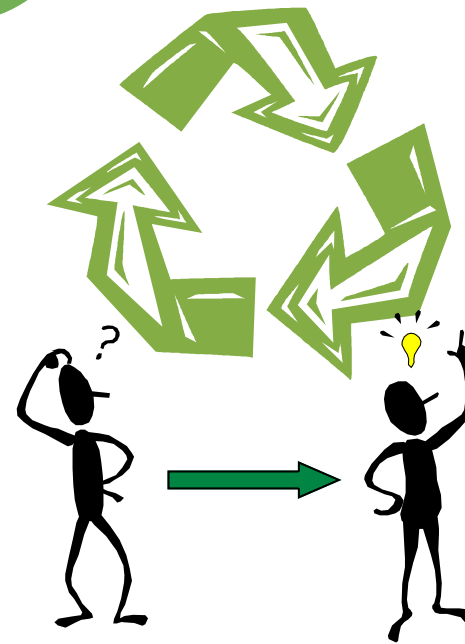
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## Setting Up Recycling In Schools



# Setting up Recycling in your School

Establishing recycling in your school is a challenging task — however, it is not impossible!

Follow the steps below—and contact us if you have any questions.

## Step 1: IDENTIFY YOUR WASTE STREAM

What is your waste stream made up of?

- Food scraps
- Paper
- Cardboard
- Recyclables (cans, glass & plastics)
- General waste (chippie packets, glad wrap, tissues, broken pens etc)

A waste audit is an excellent method to determine what waste you have, and how much there is.

See our “Waste Audit” brochure for further information.

Once you have identified what your waste stream is and the quantities you have to manage you can look at options for waste disposal &/or recycling.

## Step 2: DECIDE WHAT YOU WILL TACKLE FIRST - “Low Hanging Fruit”

Some schools will set up a complete recycling system from the beginning. Others will establish recycling in stages. If you are concerned with the logistics involved try setting up recycling for paper & cardboard first.

## Step 3: WHAT BINS WHERE

- **Staffroom**—rubbish, recyclables, food scraps
- **Classrooms**—rubbish, paper
- **Administration**—paper, rubbish
- **Outdoors eating areas**—rubbish, recyclables, food scraps

You will require larger bins for your waste & recycling to be stored in. i.e. Wheelie bins, skip bins, cardboard cages etc.

- **Create a “Waste & Recycling Station”**

Keep your bins together. This is key to minimising contamination in your recycling bins.



**Keep your bins together!**

\* **Remember...**to get bins that suit your waste stream otherwise you may be paying for bins & bin space that you don't need. Bigger bins are not better.

- *Wheelie bins may be too large for direct use, but good for storage*
- *Options include: Wheelie bins, cages, wool sacks, front-end loader bins*

## Step 4: EDUCATION & SUPPORT

For your system to work you need support from key people.

- Teachers
- Management
- Cleaners & Caretakers
- Students

**Reassure staff** that it will take time to make the change but it will happen. And remember—Don't go back!

Our **Zero Waste Education** programme will help your school to run recycling by reinforcing the message with students.



## Step 5: ORGANISE DISPOSAL

There are a number of options for waste disposal:

- Kerbside rubbish &/or recycling collections (in some Northland areas only)
- Contractor services for rubbish &/or recycling
- Drop-off to transfer stations (there is a cost for any rubbish disposal but recycling is free).

Decide which suits you best, is most cost efficient and is the easiest for your school.